

EXPANSION OF SERVICES REQUEST

MINORITY AND WOMEN'S BUSINESS OPPORTUNITY OFFICE (MWBOO)



Firms who are already certified with Baltimore City's Minority and Women's Business Opportunity Office (MWBOO) may request to add services. MWBOO will respond to the request and conduct an investigation focusing on the products/services being requested in the expansion. Please submit this form along with supporting documentation.

Date:

Firm Name:

Address:

Current City Services:

Products and/or services for which an expansion is requested (Please Include NAICS Code):

SUPPORTING DOCUMENTS

- Resume(s) of individual(s) who will be performing the requested service(s).
- List of equipment used to perform the requested service(s), if applicable.
- Copies of contracts, purchase orders or invoices verifying the performance of the requested service(s). If none, provide written documentation of the owner(s) ability and/or the company's resources to perform the requested service.

SUBMIT TO

MWBOO, Dept. of Law
Room 101, City Hall
100 N. Holliday Street,
Baltimore, MD 21202

Phone: 410-396-4355

Fax: 410-396-1457

MWBOO@baltimorecity.gov